



Attention: Discharge Planners

Important discharge planning requirements for individuals with Intellectual and/or Developmental Disabilities (I/DD) enrolled in Care Design New York.

Care Design NY is a Care Coordination Organization (CCO)/Health Home for individuals with intellectual and/or developmental disabilities (I/DD). We work with a network of providers to coordinate disability supports and services, incorporating health and wellness needs to help members live a quality life.

If a CDNY member has been admitted to the hospital, their CDNY Care Manager is critical to the care and discharge planning process.



Why does this matter to me?

Coordinating with the CDNY Care Manager can promote quality health outcomes and support with the transition of care.

It is critical that you provide the CDNY Care Manager with supporting clinical documentation while admitted and after discharge. Please provide the complete discharge summary within 2 days of discharge.

New York State CCO/Health Home enrollees and/or their legal guardians have provided consent for sharing Protected Health Information (PHI) with their CDNY Care Manager. This form is the New York State Department of Health 5055 form for adults and 5201 form for children. **The CDNY Care Manager can provide this consent to your organization upon request and prior to sharing protected health information.**

To get in touch with the individual's Care Manager, you may contact us by phone **8:30am to 5pm, Monday to Friday:**

P. 518-235-1888

For after-hours emergencies, please call:

P. 1-877-855-3673

Please share this message for all discharge planning team members to read and follow.

Fax the discharge summary to:

F. 518-261-1621

To learn more about Care Design NY visit [CareDesignNY.org](https://www.CareDesignNY.org), or email providerrelations@caredesignny.org